

## Establishment Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	10 March 2016, Item 5	<u>Unconscious Bias Training</u> The Committee requested that the Member Development Steering Group consider whether equality and inclusion training, including training on unconscious bias, should be mandatory for all Members.	Town Clerk	September 2016	The Town Clerks' Department has liaised with HR and a Member Development training session is due to take place in September 2016.
2.	12 July 2016, Item 6	<u>Local Authority Designated Officer Role</u> The Committee requested that the Member Development Steering Group set up a training session on the Local Authority Designated Officer Role.	Town Clerk	October 2016	The Town Clerk's Department to liaise with Community & Children's Services to arrange a briefing.